

2019

Annual General Report





To Love and Serve in Peace

PEACE | JUSTICE | RESPECT | COMPASSTION

Annual General Meeting

Tuesday 17 March, 2020

AGENDA

1. Welcome
2. Opening Prayer
3. Apologies
4. Confirmation of Previous Minutes (14 March, 2019)
5. Tabled Reports
 - 5.1 Chair Report – Raegan Paay
 - 5.2 Finance Report – Mike Lower
 - 5.3 Parents and Friends Report – Jane O’Brien
 - 5.4 OSHC and Vacation Care Report – Jo Fahey
 - 5.5 Early Learning: Playgroup Report – Rachael Stathis
 - 5.6 Principal’s Report – Anne Donnelly
6. Elections – Fr Tony Densley (Not applicable)
7. General Business
 - 7.1 Summary of 2019
 - 7.2 Election Results – Not applicable
8. Close
9. Date of next Annual General Meeting: (date to be confirmed for 2021)

MINUTES OF OUR LADY QUEEN OF PEACE AGM

TUESDAY 21 May 2019

Meeting open: 6:00pm

Welcome: Anne Donnelly

1. Prayer: Anne Donnelly

Present: Anne Donnelly, Father Tony Densley, Emma Evans, Simon Casey, Raegan Paay, Aaron Yeoward, Doug Dippy, Jo Fahey, Courtney Taylor, Andrea Bishop, Michael Paay, Jo-Anne Bowen and Maureen Wilkinson.

2. Apologies: Alison Wujda

3. Previous Minutes: Tabled

4. Reports Annual General Report tabled which included

- a. Chair Report
- b. Finance Report
- c. P&F Report
- d. OSHC & Vacation Care Report
- e. Early Learning: Playgroup Report
- f. Principal's Report

5. Nominations & Elections for School Board.

Not Applicable at this meeting

6. General Business

- a. Summary 2018

Anne outlined aspects of the Annual General Report with a power point presentation to those present.

7. Meeting Closed: 6:30

Welcome and thank you for your attendance at the Our Lady Queen of Peace Annual General Meeting for 2020.

Highlights of 2019/2020:

This year's School Board was made up of a new group of individuals, as well as a few familiar faces. Thank you to all of you; it has been an absolute pleasure working with you. I thank you for your service to the school community. I look forward to working with you again and welcoming some new board members in 2020.

The strategic plan for the next 5 years has been an ongoing discussion at our board meetings.

We also have re-written and formalised many new policies and ratified them.

The school now has a maintenance plan for carpets and painting classrooms, and this is working well to ensure costs are taken over years.

This year also saw the purchase of interactive Televisions in all classrooms, upgraded laptops and iPads, new benches for play space and the new shade sail outdoor classroom.

2020 brings with it new purchases including fans for the gym space to combat the heat.

Finance

Thank you to the Finance committee who have done an exceptional job. With the loss of Mike Lower and the interim staff 2019 was challenging. We welcomed Diana as our new Bursar, and she has slowly taken the role in her stride.

Our families are still offered the direct debit system and we are pleased by the financial position of the school moving into 2020.

Parents and Friends

Thankyou also our committee led by Jane Obrien, they continue to amaze our community with the activities and fund-raising ideas they come up with. The school disco for the children was very well attended and lots of fun was had by all the children. The money raised by the committee is always a great help in buying much needed resources for our children. The second-hand shop was well looked after again by Anna Marci. She did an amazing job again with the Mothers' and Father's Day gift stall.

Out of School Hours Care and Vacation Care were well supported by our school and the broader community again in 2019. The excursions are always well organised and attended.

Canteen

The canteen continues to be open on Thursday and Friday and seems to be doing well. I would like to thank the parents who have volunteered their time to assist.

General

I would also like to thank Maureen Wilkinson for being our Minutes Secretary, once again your time, after hours, has been greatly appreciated. I encourage anyone who is thinking about joining the school board, either this year or in the future, to nominate. It can at times be hard work, however on the most part it is very rewarding to know that you are contributing to your child's primary school journey.

As a Board Member you need to remember that the overall focus is “what is right for the **whole** school community.” Sometimes what your own child may need and what the whole school community needs are not one and the same.

Kind Regards,

Raegan Paay - School Board Chairperson for 2019/2020

FINANCE REPORT

We are pleased to present the 2019 Finance Report

Managing the finances is essential for the successful operation, sustainability and long-term development of our school community, enabling us to continue to provide up-to-date resources and a well-maintained environment for our students.

The Principal and School Bursar manage the finances in collaboration with the School Board and the School Board Finance Committee.

Funding for the operation of the School comes from five sources:

- I. Commonwealth Government Grants
- II. State Government Grants
- III. Catholic Education Office (CEO)
- IV. School Fees
- V. Parents & Friends Committee fundraising and donations

2019 FINANCES

Our Lady Queen of Peace School had a successful year reporting a cash surplus of \$603,415. This was an increase of \$516,825 against the 2019 budget. The cash surplus is largely a result of both State and Commonwealth per Capita grants and Other Commonwealth Grants exceeding the 2019 budget of \$539,039. This result has allowed the school to maintain and not increase school fees for 2020.

As part of the general on-going non-capital maintenance at the school, capital expenditure for 2019 included:

Shade Structure in the playground.

Carpeting for area two classrooms.

Further digital technology for access by students.

2019 SCHOOL FEES

Family charges for 2019 is listed below:

1 child	\$2,796
2 children	\$4,961
3 children:	\$6,963

Families who opted to pay full fees at the beginning of 2019 were awarded a 2% discount.

ACKNOWLEDGEMENT OF SUB-ENTITIES

(Out of School Hours Care (OSHC), Vacation Care, Parents & Friends Committee and the Canteen)

Non-profit sub entities are activities that fall under the umbrella of the school and are financially accounted for in the school budget.

OSHC & VACATION CARE

OSHC and Vacation Care are an integral part of our school community offering families an invaluable service.

Our thanks go to Jo Fahey and her staff for continuing to provide interesting and engaging programs for the children who attend.

PARENTS & FRIENDS COMMITTEE

The P&F Committee had a successful year whereby a cash surplus of \$7,621 was achieved. These monies have been used to provide the following:

- Reading resources for Literacy to support students in their learning
- Digital devices (we had to update a number of iPads last year)
- Bench Seats for students
- Replacement of rubberised surface in Junior Primary area.

The Finance Committee would like to extend our appreciation to the P & F Committee for their time and hard work to provide not only fundraising opportunities but community experiences for our children and families.

CANTEEN

The Finance Committee would like to extend our thanks to Wendy Kogler for her continuing efforts to provide meals and refreshments to the students at reasonable prices.

Yours sincerely,

Jo-Bowen – **Chair of Finance Committee**

Diana Frangos – **School Bursar**

PARENTS AND FRIENDS REPORT

The Parents & Friends Committee is a group of volunteers who endeavor to raise funds to purchase items that are not covered under the school budget. Their contribution be it time or fundraising suggestions are invaluable. The social events like the Mother's Day and Father's Day Gift Stalls, School Discos, Calendars etc. are organized by the P&F team. However, without the help, encouragement and support from the Principal, Anne Donnelly, Staff, School Board and the school community these wonderful fundraisers would not be as successful as they are.

Our meetings are generally held twice a term and are attended by the majority of the P&F members. We currently have 15 members on the Committee including Anne and Sue Hackett. There is much discussion at the meetings on how best to raise funds and what Social Events and Fundraisers are most suitable to you our school community. We take this job very seriously and assure you that we endeavor to get the most for Our Lady Queen of Peace School, the school that our children attend!

2019

Calendars	\$ 428.00
Chocolates	\$1204.90
Community Lottery	\$1080.00
Disco	\$ 315.10
Entertainment Books	\$ 574.00
Father's Day BBQ Breakfast & Gift stall	\$ 958.40
Mother's Day High Tea & Gift stall	\$ 476.58
Pie Drive / Kytons	\$ 152.85
Sports Day	\$ 287.22
Christmas Raffle	\$ 584.05
2 nd Hand Uniform Sales	\$1560.00

TOTAL **\$7,621.10**

An amazing profit for the 2019 school year, it is an exceptional amount of money. A lot of hard work and time went into this fantastic figure.

This money has contributed to the purchase of the following: -

- Reading resources for Literacy to support students in their learning
- Digital devices (we had to update a number of iPads last year)
- Bench Seats for students

2020 the story so far.....

This year we currently have more P&F members than we have ever had before. Hopefully moving forward this will mean that the organization of events will be more evenly spread across all members and some new events will be undertaken. Something new this year, we have Co-Chairpersons this year being, Corrina Lloyd and Nicole Smithett.

Term 1 Fundraisers

- ◆ Shrove Tuesday - Kids enjoyed the morning with yummy pancakes cooked by the P&F team.
- ◆ Krispy Kremes – A new fundraiser which will hopefully get great support by the whole school and give the P&F funds a good kick start to the year.
- ◆ Entertainment Books – Are going digital? Actual books are no longer available, and the Entertainment Book people now have 3 different digital options, Single City \$69.99, Multi City \$119.99, Multi City Plus \$229.99 (2 years membership)
- ◆ 2nd Hand Uniform Shop will continue to be open Friday mornings.

Cadbury Chocolates – As much as this is a great fundraiser in respect of monies raised in previous years, it was decided to try something different this year.

Term 2 Fundraisers

- ◆ Mother's Day Gift Stall and Mother's Day Breakfast - We will again be holding the usual Mother's Day Gift Stall on Thursday 7 May followed by a Mother's Day Breakfast on Friday 8 May which proved to be very popular last year.
- ◆ People's Choice Raffle Books – As we did last year instead of every family being given a raffle book to be sold, which was not always returned, we will issue a note asking if the family would like to take a book to purchase/sell.

We have also discussed the possibility of holding a Bingo or Quiz Night during Term 3 as well as putting the school's name down for a possible Bunnings BBQ in the second half of the year.

We will continue to work in partnership with our Principal Anne Donnelly, School Board, Teaching Staff and the School Community.

Christine Whicker
Treasurer

OUT OF SCHOOL HOURS REPORT

In 2019, our school based OSHC worked hard to support and care for children in before school, after school and vacation care. Approximately 40% of Our Lady Queen of Peace families accessed care. We provided permanent care for 30 families and casual for 29 families. Though the number of families using care is lower this year, we care for the same percentage.

Numbers for 2019 were slightly lower than previous years. Our current average daily attendances are listed below:

Before School Care: Average daily attendance 10 children

After School Care: Average daily attendance 18 children

Vacation Care: Average daily attendance 18 children, care was cancelled at least one day each holiday due to low numbers.

In OSHC and Vacation Care we provided planned experiences that were interesting, varied and considered children's individual needs, interests, abilities, ages and diverse backgrounds. Programs were balanced to include flexibility, variety, fun and stimulation. Providing safe choices and support for the physical, social and emotional well-being of children.

New incursions and excursions were introduced to scaffold children's ongoing learning and strengthen their interest. Loose Parts nature play day, Semaphore Slide, Magic Mike and Water world were extremely popular. These events were coupled with in house ran activities such as Race around the World and Angry

Bird day. Our program floor book is on display in our service and the parents and children have enjoyed seeing photos of their children participating in weekly activities.

There was no increase of fees in 2019. ISP funding was approved for Vac Care.

Our Quality Improvement Plan was reviewed and revised as is required by the National Regulations. (Regulation 56). The QIP aims to support service providers in self-assessing their performance in delivering quality education and care and to plan future improvements. QIPs are a tool to support continuous improvement.

Policy reviews continue to reflect changes to Regulations and the National Quality Framework.

We are continuing to review our practices to ensure we not only maintain our “Meeting” rating but continue to strive for “Exceeding”.

In November 2019, we implemented an electronic sign in/out system. This has gone smoothly. Electronic signing in and out means data is directly input to Centrelink for processing and payment of the Child Care Subsidy. All accounts are now emailed to families, reducing our use of paper.

Major staff members remain constant providing consistency and stability to children and their families. We have two permanent staff and draw on a pool of six casual staff.

We look forward to the New Year as we strive to continue to improve our care of your children, to provide an environment that allows children to follow their interest and strengths, where they feel respected, safe and secure.

Jo Fahey

OSHC Director

Early Years: Occasional Care and Playgroup

Playgroup has continued to grow in capacity and interest within the wider community of Albert Park, Seaton, Findon, St. Clair, Beverley, Grange, Woodville and even Newton. We have continued to gain enrolments throughout the year and have incorporated the STEAM Discovery Centre as an additional area for play to accommodate our growing numbers. It has been wonderful to see many new faces becoming Playgroup regulars. At the beginning of 2019 our playgroup housed between 6-8 regular participants. Now we see a weekly attendance of 18-24 regulars including their mother or father or grandparents.

What Is Play?

Play is physical, manipulative, social, mental or imaginary. Play is voluntary and associated with pleasure. Children's play is enjoyable, spontaneous, engaging, process-oriented, child-initiated, and intermittent. Located in the Multipurpose Area (MPA) Wednesday mornings from 9:00am to 10:45am, the Playgroup room is spacious, inviting, comfortable and colourful with lots of natural light. There are many resources to engage babies, toddlers and pre-schoolers that spark their curiosity and creativity. Playgroup activities include...

- Sand pit & tepee
- Kinder-gym play matts
- Climbing cubby & slide
- Art & crafts
- Play Kitchen
- Puzzles
- Sensory Tubs
- Chalk/ Whiteboards

There is a weekly focus that activities are crafted around. For example, ...

- 'WATER' – Science experiment
- 'EASTER' – Cooking
- 'FEET' – Sensory experiences
- 'BUGS & SPIDERS' – Craft
- 'PIRATES' – Imaginary Play

Rachael Stathis

Occasional Care/Playgroup Coordinator



PRINCIPAL REPORT

The Our Lady Queen of Peace School Annual Report provides an overall summary of the achievements of students, staff and parents at Our Lady Queen of Peace in 2019.

There have been a myriad of activities and events that have occurred throughout the school year and quite often these are too numerous to mention individually in describing the students' activities and immersion in their learning tasks; the interaction and relationship amongst members of the school community; and the engagement of students in their learning.

In 2019 the School Board and Community worked together to develop and ratify policies such as Respectful Relationships Policy, Spanish Curriculum, Assessment and Report Policy and many others.

At Our Lady Queen of Peace, we believe that *lifelong learning* for students is more than just accumulating skills and knowledge. Whilst it is a well-grounded philosophy for schools to develop in their curriculum the support of children's intellectual growth, it must also be about their personal development as well. If we are to provide a holistic educational experience, learning is about educating children to be active, good and positive agents of change as future citizens of this world, and we need to focus on their social responsibilities. Therefore, it is imperative that an education, which also focuses on moral, spiritual and balanced perspectives, enables children to develop 'character' and values, which are firmly grounded in the faith of the Church. A community that focuses on lifelong learning will be asking schools, families, parish and communities to work together and contribute to the quality of life, which we are all attempting to prepare our children for – that is their future, as stewards of the planet with all that entails – their understanding what it is to be truly human, as well as their connection and responsibility for our Earth.

As teachers in Catholic schools, our role is one of service. Through liturgical celebrations, masses, support programmes, the Religious Education curriculum, and parish sacramental programmes, we strive to live the vision of Christ within our community.

SCHOOL COMPLIANCE

The role of the staff at Our Lady Queen of Peace School is quite a complex one in maintaining the educational and social development of our students. I would like to acknowledge the work of our dedicated and committed staff. They are a generous, compassionate, creative and professional staff, and are a great strength of the Our Lady Queen of Peace School Community.

The staff work hard to maintain standards in their teaching and administrative roles, and they are strongly committed to a real pastoral interest in the welfare of each student.

Our Lady Queen of Peace school continues to provide quality care in the Before and After School Care Programme (including Vacation Care) and provide engaging

activities for our students who attend the programme either during the school term or during school holidays.

Student Profile

The following information describes our student community.

Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Indigenous Students	Total
21	19	26	25	28	28	20	37	3	204

74% of Year 6 and 7 students continued onto local Catholic Colleges. The remaining students either moved interstate or attended local government or non-government schools.

Staff Profile

Staff consisted of:

- 12 teaching staff
- Full-time teachers: 9
- Part-time teachers: 4
- ESO assisting students with special needs: 4
- ESO administration and ancillary: 4
- OSHC staff: 1 FTE, part-time – 1, casual – 4

School Registration

In 2019 Our Lady Queen of Peace School was required to undergo a validation review of our school in South Australia. The Education Standards Board conducted the review with school leadership in Terms 3 and 4. This reviewed included review of all policies, procedures, curriculum documentation and teachers' programming, which also included a visit to the school.

The outcome from the registration review confirmed that the school complied with all aspects of the review process and feedback received was very positive.

OUR STRATEGIC MISSION

Our mission is aligned with the Catholic Education SA Strategic Plan (2010) and the goals of the 'Melbourne Declaration on Educational Goals for Young Australians' (2008) - for all young Australians to become:

- Successful learners
- Confident and creative individuals
- Active and informed citizens

It is with great appreciation and honour that we reflect in the following pages of this report on the steps we took together during 2019 to continue to realise this mission and to further build God's kingdom.

Faith, Values and Culture

At Our Lady Queen of Peace School, the faith and spirituality of each person is recognised, nurtured and developed. Prayer, liturgy and celebrations are key elements of our spirituality.

I would like to acknowledge and thank Mrs Andrea Bishop, as Assistant Principal in Religious Identity and Mission (APRIM), in continuing her work with the students, staff and parents by supporting the sacramental and religious programme offered at Our Lady Queen of Peace. Andrea is responsible for faith and religious education of all staff. Andrea's work in eco sustainability and eco conversion has been pivotal in directing the school focus in ensuring that our students have clarity regarding their responsibility towards the environment. Andrea has been pivotal in *developing an eco-sustainability plan that will change school practices in promoting a commitment to eco-sustainability for the whole school community.*

The school has worked closely with the Parish Priest, Fr Tony Densley, the Parish Administration and Parish Associate Bernadette Smith, APRIM of Our Lady of Mt Carmel and parents to prepare the children for the Sacraments of Reconciliation, Confirmation and Eucharist.

During 2019 there were a number of activities that reflected our faith:

- Daily prayer: each class gathers together in the morning for prayer. This is a valued time for students with their class teacher to reflect and give thanks to God for their day and for the many gifts they share in the bounty of our world.
- Each Tuesday afternoon before the Staff Meeting the staff gathers to pray.
- Prayer each Thursday morning led by a member of staff.
- Monday and Friday assemblies, where prayer is led by our students.
- Formal Christian Meditation each Wednesday.
- Mass was celebrated on Thursday mornings (each fortnight) in the parish church. Every class is rostered to prepare and celebrate the mass with our parish priest, Fr. Tony Densley. Members of the parish also attend mass, as well as members of the school community.
- As part of the school's focus on social justice, students also participate in numerous activities to support local appeals, charities through Project Compassion, Caritas (Crazy Hair Day to raise funds), supporting Catholic Charities and St Vincent de Paul at Christmas time through the supply of hampers (well supported by our own school community) for families in the local area.
- Each term there are often special occasions, mass celebrations and liturgies in which the students participate in e.g. Lent (Pancakes on Shrove Tuesday and distribution of ashes at the Ash Wednesday liturgy. Liturgies depicting the life of Jesus' life were held in Holy Week and celebrating Christmas as a School Community at our Carols Evening and as a community in the parish Church in Term 4.

- The curriculum, Made in the Image of God was implemented and supported by our parent community. The MITIOG programme is implemented as part of the school's Religious Education Curriculum.
- Several students were part of the Sacramental Programme and celebration Reconciliation, Confirmation and First Eucharist.

Learning and Teaching

During 2019, all teachers engaged in professional conversations around what is teaching and learning and developed the following statement:

Teaching and Learning

Our Lady Queen of Peace is a welcoming, inclusive, diverse community that is committed to knowing each child profoundly.

Teachers are committed to:

- valuing each child as a capable and competent learner
- empowering each child to persevere and be active participants in the learning process
- engaging parents as co-educators of their child
- providing a curriculum, which is based on contemporary education research and best practice which addresses the needs of each child
- gather and interpret data to assist in improving student learning outcomes
- using authentic learning practices to facilitate, assess, provide feedback and report on learning

Learners at Our Lady Queen of Peace will be:

- engaged in a safe, respectful learning environment where all are supported, encouraged and challenged
- collaborative and active participants in their learning experiences, fostering curiosity, independence and responsibility
- able to understand the purpose and required outcomes of their learning and can articulate this
- provided with opportunities for real-life and life-like learning
- encouraged to inquire, reflect and self-direct their learning
- engaging in challenging learning activities where they are encouraged to 'do their best'
- Provided with opportunities for learners to take risks

Learning to learn is the ultimate skill and gift for a child. Throughout 2019 teachers have participated in a variety of professional learning opportunities to promote their own learning, thus transferring their skills and knowledge into their pedagogy and methodology to improve students' learning outcomes.

Teachers have also created personal projects to enhance their own professional learning to support the students in their class.

Learning for the future involves embracing Information Technology as a learning tool for students. Students require knowledge and skills in using Information Technology for learning by developing strategies to be critical users of technology and creative users of technology. ICT is not another area of curriculum but needs to be embedded in the curriculum to ensure students have the appropriate skills to use this tool for the future. Information Technology provides students with many opportunities to explore different ways of learning and accessing information. The opportunities that Interactive Whiteboards, computers, notebooks, laptops all now offer both teachers and students ICT as an effective tool in providing further learning experiences that are enriching and challenging for the students.

Further planning has implemented to increase the numbers of laptops, computers, and software for the students over the past three years. This has been undertaken through a leasing arrangement that the school has put into place with the approval of the School Board and was reviewed at the end of 2019 when the lease arrangement ceased. The school now has a class set of iPads accessible for all students as well as laptops for Year 3-7 students.

Teachers have been involved in several projects with various consultants to provide further improvement to their pedagogy to improve students' learning outcomes.

Early Years of Learning

A successful transition into school for all children is very important. A Transition program starts well before a child enters the school and extends into the school when the child begins primary school.

A positive transition experience for the child between pre-school and school was seen as very important to increase children's continuous learning by building upon previous learning that had been both positive and engaging for the child.

Rather than offering a transition program that focuses only on a child's 'readiness for school', the program itself needs to be reconceptualised to reflect how a school can adapt its structure and learning environment to take into account the child's individual differences and needs, as well as taking into account how to support and engage with families in supporting their child's transition and learning. In Term 4, 2016 all pre-school students who would enter school in 2019 were offered an extended educational programme one morning a week to provide further support in beginning school the following year. This programme was received very positively by all parents and children and significantly improved students moving into the school setting.

Learning:

Staff worked on our Literacy Programme, 'Daily 5' which focuses on the children having daily experiences in the following areas:

1. Reading to self
2. Reading to someone
3. Word work (spelling)
4. Listen to reading (comprehension)

5. Work on writing

This is a framework for structuring literacy time, so students develop lifelong habits of reading, writing, and working independently.

Reviewing Assessment and Reporting strategies and collecting Data on students' learning in particular has enabled teachers to access more specific information about each child's learning and design relevant programmes for all students to access to the curriculum in order for them to achieve success in their learning.

The school invested in an online data programme: Score link. Teachers are now able to record assessment of student learning on this site. It provides clarity in regard to how children progress throughout the year.

Another area of focus in 2019 has been on formative assessment: teachers have been working on developing and using strategies to 'engage students in their learning'. Students have been engaged in different ways about their learning. The following are examples of how teachers are engaging with the students about learning.

1. Teachers look at examples of quality work for the students to aspire
2. Students do not put their hand up, unless asking a question
3. Feedback from students
4. Peer feedback
5. Self-reports by students to say how their learning is going

Growth Mindset: Teachers been following the work of world-renowned psychologist, Carol Dweck from Stanford University. Carol's work is based on the belief that people's most basic abilities can be developed through dedication and hard work—brains and talent are just the starting point. This view creates a love of learning and a resilience that is essential for great accomplishment.

Staff will continue to focus on Literacy, STEAM and Numeracy into 2019.

Student Health and Well Being

At Our Lady Queen of Peace all teachers, including lead teachers in Literacy, Pedagogy and Physical Education, the school chaplain, APRIM and Principal all work closely together to support the health and well-being of all our students. The school can provide guidance and support networks for families who can provide further professional support required beyond the school's capabilities.

Our Lady Queen of Peace staff implemented a special programme called 'Good Beginnings'. At the beginning of each year teachers work closely with their students for two weeks, focusing on developing positive relationships, creating code of conduct guidelines for each class, reviewing the story of Our Lady Queen of Peace, creating close links with students of same year levels, beginning the social skill programme 'Program Achieve' thus working towards creating a school culture that focuses on the values of cooperation, compassion, care, instilling resilience, where students have

clear expectations of behaviour and how to work through issues. Each term teachers work on a particular theme that continues this good work on maintaining a harmonious school culture.

In 2019 Kids Matter Programme, along with Program Achieve, have continued as part of staff professional learning. Kids Matter Primary is a mental health and wellbeing framework for primary students and is proven to make a positive difference to the lives of Australian children.

Kids Matter Primary provides the methods, tools and support to help our schoolwork with parents and carers, health services and the wider community, to nurture happy, balanced children. Positive school community is the first Kids Matter Primary component area for learning, planning and action. In a positive school community, every face has a place, every voice is valued, and everyone has something to contribute.

All children need to feel that school is a safe place where:

- people care about them
- their needs for support, respect and friendship are met
- they are able to get help to work out problems.

Our school already works hard to ensure that our school culture is positive and inclusive.

Kids Matter offers the whole school staff the opportunity to develop:

- a shared understanding of why this is so important to mental health and wellbeing
- a common language for talking about it
- a shared focus on planning for improvement.

Staff continue their professional learning in this area into 2019.

Our Lady Queen of Peace students participate in a Buddy programme, which promotes good relationships amongst older and younger students. This programme also provides good connections where students are recognised for positive behaviours.

School Leadership

The School Leadership team for 2019 consisted of the Principal, Assistant Principal in Religious Identity and Mission (APRIM), and teachers who were leaders of learning. This team worked throughout the year to highlight professional learning opportunities and experiences, providing both structure and support for our students, staff and community. I would like to thank Andrea Bishop, and Julie O’Nions for their work in supporting both teachers and students in their area of expertise.

I would also like to acknowledge and thank our School Chaplain, Stephen Heuzenroeder, for all his wonderful work for the children in our school community.

Student Leadership

The Year 6 student body itself is responsible for a variety of responsible roles ranging from welcoming and looking after new students (Receptions), welcoming visitors, leading Monday assemblies, participating in Open Days and taking visitors around the school, present a positive role model for younger students, leading students in special activities, participation in special celebratory days and challenging themselves to be learners who are responsible and accountable for their learning.

Our student leadership were a very supportive presence within our community in 2019 and enjoyed the responsibilities that came with their positions. The SRC forum supported a wide range of causes and provided support to many school initiatives, including social justice events.

Community Participation

At Our Lady Queen of Peace School, we see our role as fostering effective relationships with parents and caregivers, recognising that their child's education is first and foremost their responsibility. We ensure that parents are made to feel welcome in the community through the daily life of the school, (e.g. assisting teachers in the classroom when required, parent/teacher interviews, Parent Information Evenings, Annual General Meeting, School Board, Parent events, parent groups (P & F), informal gatherings, excursions, greeting or farewelling the community as they enter or leave the school grounds, parent sessions with invited educational speakers related to students' learning/wellbeing and school social events.

We believe it is important that ongoing communication with parents and caregivers is maintained to ensure that successful, interpersonal relationships are encouraged, as they are the pivotal influence in their child's education and development.

Building community is not about the 'feel good' introspective approach but rather developing a community on the principle of the *common good* where the community works 'for' something, being *in service* to others in a safe and secure environment where good learning happens, learning that leads students to know how to live wisely and that all are working towards achieving the best 'living' experiences in a holistic sense of a child's development – faith, intellectual and social development.

I offer my thanks to the members of the School Board under the leadership of the Chair, Raegan Paay, who have all worked hard for our school community throughout the year.

I offer my thanks to all members of the Parents and Friends Committee, led so ably by Jane O'Brien. Jane has been a wonderful advocate for the school community and has been inspirational in her leadership within the P & F Committee. The P & F have many achievements throughout 2019 and supported a number of well-organised and successful functions. I pass on my sincere thanks for all their hard work in 2019 in

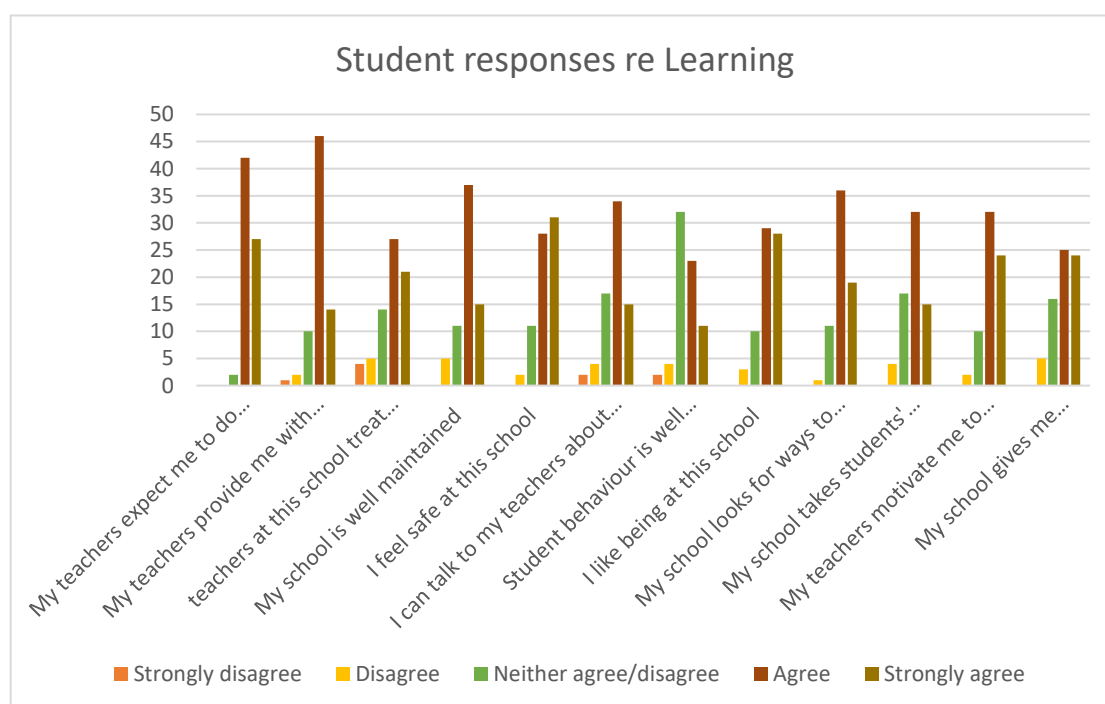
providing further opportunities for resources much needed by our students. Funds raised have gone towards the costs of new devices, seating, TV screens replacing older screen/projectors and new carpets for classrooms for our students. I would like to mention Kylie Brock who continued to support our Uniform Shop which is a great resource for our families.

Parents/caregivers are encouraged to be active members of the school community and in 2019 many had been involved in assisting teachers in the classroom, participating in specialist programmes, attending excursions, attending special meetings, school events, sporting events (often as coaches and managers of sports teams), participation through the Parents and Friends Committee and School Board.

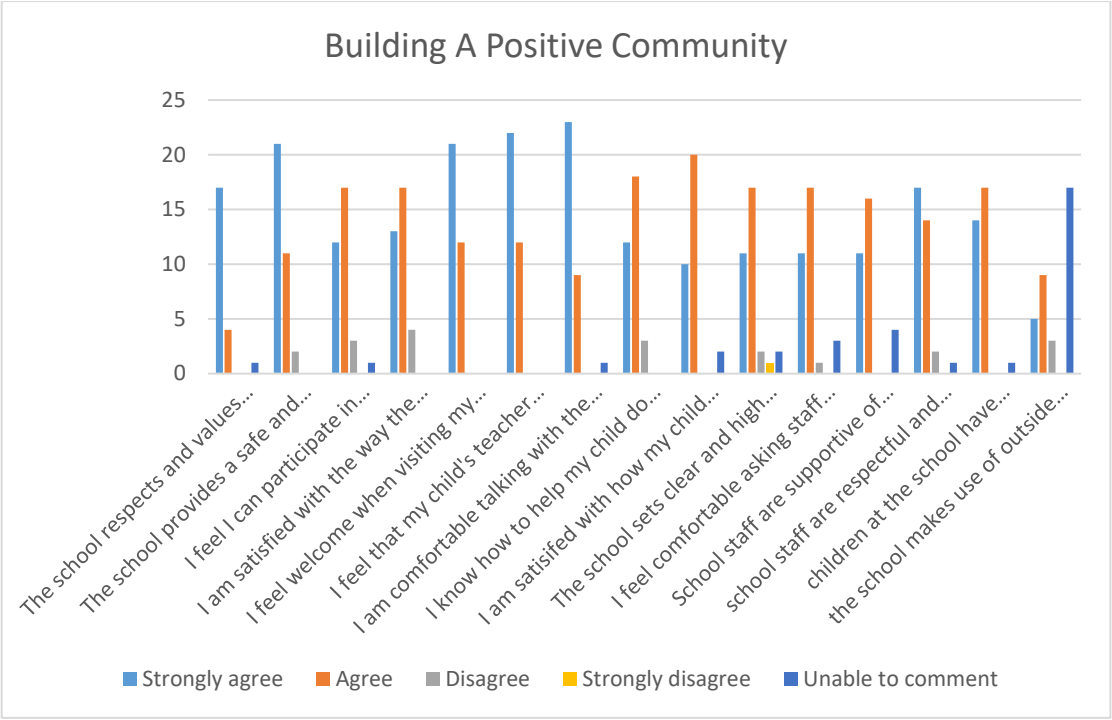
At Our Lady Queen of Peace, we also value our connection to the Parish particularly with our Parish priest, Fr. Tony Densley, who has provided great support to our school community; and the Parish Team who work diligently to support our school community.

School Surveys: sample of some surveys completed by the school community

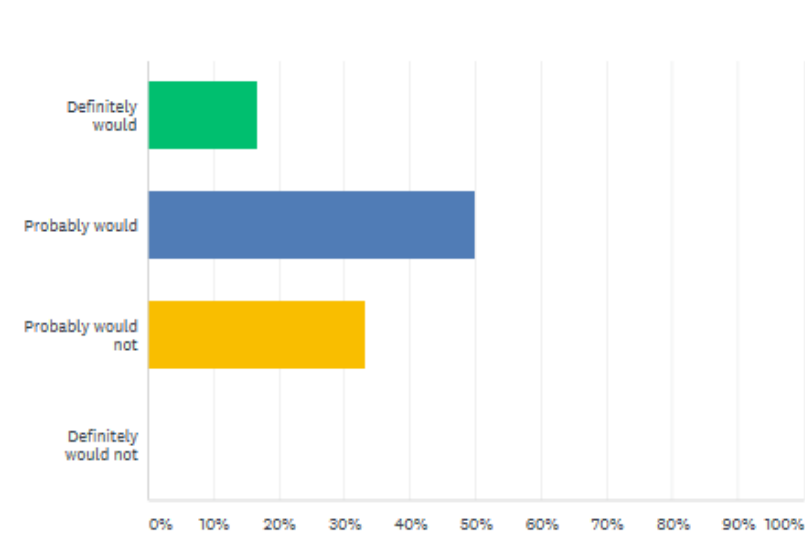
Students:



Parent/Caregiver:



Staff: professional learning – Social/Emotional support for students – What’s the Buzz



Resources, infrastructure and Environment

During 2019 the school was able to upgrade school facilities – e.g. painting, classroom furnishings resources for the children, re-establishment of the front, side and rear gardens and the maintenance of a small school oval. Vegetable gardens were maintained by students as they continued their learning around sustainability.

The school's annual strategic development plan consists of the following areas of focus:

1. Faith, Spirituality, Values
2. Relationships within the school and parish community
3. Student learning, programmes and extra curricula activities
4. Well-Being of students, staff and parents in the school community
5. School Building Development
6. School Administration
7. Sustainable Environment

SUPPORT PROGRAMS FOR FAMILIES

Out of School Hours Care

Playgroup

Occasional Care

Jo Fahey as Director of OSHC has made significant changes that have at their core, supporting and nurturing the health and wellbeing of each child. The management of OSHC has been efficient and staffing has been consistent throughout the year. I wish to acknowledge Jo's work and commitment in providing a quality care programme for our children to support families at Our Lady Queen of Peace and sincerely thank all members of staff working in OSHC.

Adriana Pilla/Cassandra Silvester facilitated playgroup with great support by our families. In 2019 we continued with a learning format to engage our young children in learning with their parents and with Junior Primary students. We changed the venue for Playgroup to a more comfortable environment for both children and parents. This programme was developed with the assistance of SPiNS programme in association with Playgroup S.A. in conjunction with the support of Catholic Education S.A. The focus of the programme was ensuring families were more engaged and the activities designed were focused on the curriculum areas of Literacy and Numeracy and incorporating other curriculum areas such as Physical Education, Health and Science.

Occasional Care programme was established in Term 3, 2018 and has continued successfully. This programme is for children aged 3-5 and they are provided with a rich, creative and child focus engagement in many activities that promote imaginative play, independence and social development. The programme ran for one morning per week and was successfully attended by many children throughout the latter part of the year.

Teachers, Administration and Education Support Officers

I wish to thank and acknowledge the very competent, dedicated and caring teaching, administration and support staff at Our Lady Queen of Peace School who are all very professional and caring in providing for each child's learning and social and emotional development. The staff of Our Lady Queen of Peace is adaptable, committed and enthusiastic. They give of their time generously and I sincerely thank each one of them – teachers, Education Support Staff, Office and Administration Staff, Grounds person and Canteen Staff. We are privileged at Our Lady Queen of Peace to have a tremendous team providing all the support that we need to give our children an excellent start and basis for further education. I sincerely thank each of our staff members for their commitment to our children and our community.

RELIGIOUS EDUCATION

*'The Mission of schools is to develop a sense of truth, of what is good and beautiful.
True education enables us to love life and opens us to the fullness of life'.*

~Pope Francis

Liturgical Celebrations

Class Liturgies and Masses

Reception – Year 6 students celebrate in the Parish Church to lead and celebrate Mass. A whole school Mass is scheduled at the beginning and end of each term. Year levels Masses are celebrated throughout the year. A School Community Mass is celebrated at the end of the year incorporating the celebration of Year 6 graduates.

Sacramental Programme

Reconciliation, Confirmation and First Eucharist was celebrated by a number of students at Our Lady Queen of Peace School. Their faith journey has been supported and celebrated with their teachers, parents and friends. Andrea Bishop has led this programme for the Parish and works closely with our sister school, Our Lady of Mt Carmel Primary School in the celebrations of the sacraments.

Social Justice

The school community has been involved in a number of initiatives to supporting those in need. These include providing fundraising activities to support Caritas through Project Compassion, Mercy Day that supports a number of charities in and around Adelaide and St Vincent de Paul supporting families leading up to the Christmas season.

Staff Formation

Annual Retreat: Staff attended a retreat day at in regard to their faith and spiritual formation. The focus of the day was reflecting on the document 'Laudato Si', which is a document written by Pope Francis. Staff worked through many documents but mainly with Laudato Si as a school resource for planning and teaching. The day was led by a consultant.

Many staff are undertaking the Graduate Certificate in Religious Education and attended courses throughout the year. Other teachers participated in professional learning to build their knowledge and understanding of Scripture and Theology.

Staff Prayer

Staff gather for prayer each Tuesday afternoon at Staff Meetings and Thursday mornings. Staff members lead these times of contemplation and prayer.

Professional Development

Staff continue to undertake further study in Religious Education under the auspices of CESA (Catholic Education S.A.). This includes postgraduate studies, conferences and short courses.

Curriculum

ReLAT (the Religious Education Learning Assessment Test) was undertaken as an online test for all Year 4 students. This initiative informs the school about the depth of understanding that Year 4s have developed about their faith. Students' results improved mean score was 5.22 over the state average in 2019.

Leuven Project

In 2018 Our Lady Queen of Peace school community was involved in a whole school survey. We invited our parents/carers, staff and students to participate in an important survey to reflect on our school's Catholic Identity and provide information which would assist us with our planning for the future of our school community. In 2019 the school had reflected on the survey and begun to improve on areas to increase the Religious Identity of the school.

Fr. Tony, we are indebted to you for your vision of our school community and sincerely thank you for your ongoing support, guidance and spiritual leadership.

Ms Anne Donnelly
PRINCIPAL

17 March, 2019